



Academic Professional Advisory Committee

March 8th, 2016 from 12:30PM to 2:00PM
PHARM, Room 331/333
Conference Number: 1-877-336-1829
Access Code: 2188568#

Agenda, Monthly Business Meeting

| Agenda Item & Discussion | Action Items |
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| <p>I. Attending:</p> <p>A. Representatives: Ahlam Al-Kodmany, Colleen Piersen, Jacqueline Berger, John Brach, Julie Kong, Marelet Kirda, Kimberly Mayfield, Margaret Moser, Mary Berta, Nester Komolafe, Tracy Sikorski, William Bike, Kathy Stauffer</p> <p>B. Ex-Officio Members: Michael Ginsburg, Caryn Bills</p> | |
| <p>II. Approval of February Minutes:</p> <p>A. February minutes approved</p> | |
| <p>III. Campus Liaison Updates:</p> <p>A. HR representative: Michael Ginsburg</p> <ol style="list-style-type: none">1. Kim Morris Lee has been reassigned and her position is not being replaced. For now, Michael Ginsburg will be taking over her role with APAC2. Right now, HR is trying to become more “interventional” and work directly the different units to reorient.3. Michael wants to meet with and learn more about the professional development subcommittee<ol style="list-style-type: none">a. The subcommittee works primarily on workshops that are of interest to professionals on campus. They do workshops related to mentoring, leadership, productivity and stress relief4. Previously, APAC discussed with Kim Morris Lee an academic professional fund and overarching policy comparable to downstate programs. The committee has developed a framework for the policy. There needs to be supporting language that comes from the campus that reinforces that APs are allowed this time off and do not have to use flex or vacation time<ol style="list-style-type: none">a. Will the organizational structure of HR at UIC have an effect on this policy? At other campuses HR reports to the Provost but at UIC HR reports to the Vice Chancellor of Administrative Affairs.<ol style="list-style-type: none">i. As long as the policy is developed, the underlying organizational structure of who reports to whom should not matterb. Do other campuses have metrics to measure the effectiveness of the professional development funding? Some have metrics, such as the number of attendees at events, but they need refinement | <p>A.4. The APAC Professional Development subcommittee will draft a professional development fund proposal</p> |

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| <ul style="list-style-type: none"> <ul style="list-style-type: none"> c. The awards will need to be properly tracked regardless of how the awards are administered, whether APAC undertakes administering the program or HR takes over the administration and APAC alerts HR of the awardees 5. UIC Police and HR will start issuing citations for smoking on campus grounds. There will be two warnings issued and then UIC Police will start issuing fines <ul style="list-style-type: none"> a. In lieu of paying the fine, HR and UIC Police have been working to develop an online training class that offenders can take. There will also be an appeals process for those who wish to appeal the fine. John Brach will be on that appeals committee b. HR and UIC Police will send copies of the citations to the employees' respective Departments so that they are aware who is smoking and being fined. c. There will be a map that shows the boundaries of campus property to show where it isn't permissible to smoke. There is no smoking on University property as this is a state law; however, some sidewalks are not University property 6. How is HR going to help APs considering that they don't get raises during budget crises and will not get paid during furloughs? <ul style="list-style-type: none"> a. State Civil Service just adopted an emergency furlough rule that can be used for any of the campuses. There is little likelihood that the university will move in the direction of a furlough and not invoke it equally across all groups B. Chancellors Representative: Caryn Bills <ul style="list-style-type: none"> 1. Spoke with the representation subcommittee about distribution of the current Illinois budget petition. Caryn asked that the subcommittee contact the ethics office to ensure it is appropriate to use campus resources. The Chancellor has a few questions about the petition that he will disseminate to the subcommittee soon <ul style="list-style-type: none"> a. The Ethics officer approved the petition distribution 2. There will be a Strategic Priority Committee town hall April 4th from 9 am to 11 am in Student Center East in the Illinois room. It is an opportunity for the campus to hear from co-chairs of the committee Mike Pagano and Rob Wynn about the current strategies and present the draft of strategic initiatives <ul style="list-style-type: none"> a. The Chancellor wants feedback, input, and transparency 3. The Chancellor will give his state of the address for the | |

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| <p>campus on March 30th</p> <p>4. The President will present his strategic plan at the May board meeting</p> | |
| <p>IV. Subcommittee Updates:</p> <p>A. Executive Committee</p> <p>1. Resources Strategy Team</p> <p>a. Nothing to report</p> <p>2. Annual Election</p> <p>a. Elections will be this coming month. APAC has three seats and five people who are up for reelection. The instructions and list will be sent out in the coming month</p> <p>b. An APAC news article will be posted and a PAcademy announcement will be sent out to alert APs about the election</p> <p>3. Strategic Plan</p> <p>a. A few members of APAC will be attending though it is not very AP focused</p> <p>b. A single coordinated enrollment strategy for all the universities has been proposed. It makes sense from an administrative policy and cost savings standpoint. Do we have any comments?</p> <p>i. How are we going to support extra students if we are cutting the budget? We need to protect what we have and then harness more resources to encourage students to enroll.</p> <p>B. UPPAC</p> <p>1. Mike has not yet responded to the feedback APAC provided</p> <p>C. Representation Committee</p> <p>1. Petition Update</p> <p>a. Per above, the subcommittee is waiting on extra questions from the Chancellor. They hope to send out the email to UI leadership and PAcademy within the week</p> <p>b. This should also be sent to employees from all of the state universities and community colleges</p> <p>i. The representation subcommittee will forward these documents via a non-UIC affiliated email: UIC.APAC@GMAIL.COM</p> <p>D. Communications - APAC News</p> <p>1. APAC news from now on will be published on a quarterly basis</p> <p>E. Building Community/Education</p> <p>1. The SUAA/APAC town hall is being postponed until the fall. SUAA will fund it; APAC will be in charge of deciding on the topic</p> | <p>A.2.a. Ahlam will send out the list of those up for reelection</p> <p>C.1.b. Lynn will gather contact information for other university committees and faculty senates.</p> |

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| <ul style="list-style-type: none"> <ul style="list-style-type: none"> a. Both advocacy and insurance have been suggested as possible topics. Ben brought the insurance topic to SUAA and they said it was too narrow 2. Many regular staff members seem to be unaware of the current issues happening throughout the state universities <ul style="list-style-type: none"> a. APAC should put out a list of news articles to PAcademy, SAC, and the Faculty listserv F. Professional Development <ul style="list-style-type: none"> 1. Professional Development Policy and Program <ul style="list-style-type: none"> a. Discussed above G. CAPE <ul style="list-style-type: none"> 1. Nothing to report H. Bylaws <ul style="list-style-type: none"> 1. Nothing to report I. Grievance <ul style="list-style-type: none"> 1. Nothing to report | <p>E.2.a. Lynn, aided by Marelet, will send out weekly news articles to PAcademy</p> |
| <p>V. Liaison & Partnership Updates:</p> <ul style="list-style-type: none"> A. SUAA Liaison | |
| <p>VI. Special Topics:</p> <ul style="list-style-type: none"> A. UIC Healthcare Concerns <ul style="list-style-type: none"> 1. Received a vague response to the UIC Healthcare Concerns letter. The response referenced a letter from Governor Rauner with accompanying documents that APAC committee members have been unable to access 2. APAC needs to give UIC United feedback after this meeting <ul style="list-style-type: none"> a. The committee agrees that there should be a campus-wide communication letting everyone know about this correspondence to all the listservs | |
| <p>VII. Budget Update</p> <ul style="list-style-type: none"> A. Allocated Budget: no update B. Total ~\$900. Budgeted amount is \$3,100 <ul style="list-style-type: none"> 1. Money has only been spent on APAC News articles. | |
| <p>VIII. Next Meeting WEDNESDAY April 13th, 12:30-2:00, CMRB 4175</p> | |
| <p>IX. Adjourn</p> | |