

Agenda, Monthly Business Meeting May 10th, 2016 from 12:30 PM to 2:00 PM Room 2750, UH

Conference Number: 1-877-873-8017

Access Code: 2881258#

Agenc	la Item & Discussion	Action Items
l.	Attending: A. Representatives: Colleen Piersen, Ahlam Al-Kodmany, John Brach, Jacqueline Berger, Julie Kong, Mary Berta, William Bike, Marelet Kirda, Kimberly Mayfield, Tracy Sikorski, On the Phone: Kathy Stauffer, Nester Komolafe, Jennifer Pietka	
II.	Approval of April Minutes:	
	A. April minutes approved	
III.	Campus Liaison Updates:	
	A. HR representative	
	 IT Position Classification Advisory Committee 	
	 a. Jacqueline accepted a position on the committee 	
	b. The committee will serve as a model for other job	
	families. Its purpose is to make sure individuals are in	
	the correct Civil Service (CS) positions, not to repeal	
	conversions.	
	2. Job Analysis update	
	a. Certain positions need to be preserved as AP:	
	i. Managerial positionsii. Responsible advancement/development	
	ii. Responsible advancement/development positions that were converted because	
	incumbents did not manage a portfolio of	
	prospects and donors, e.g. communications	
	specialists	
	3.	
	B. Chancellors representative	
	1. No updates from the Chancellor	
IV.	Subcommittee Updates:	
	A. Executive Committee	
	1. Annual Election	
	a. Colleen remains as Chair, Ahlam as Vice Chair, and	
	Mary as Secretary. Kim elected as new Treasurer	
	b. There is an opening on the representation committee	
	i. Kathy's available for any committee that may	
	need extra members	
	c. Four open APAC seats	
	i. Julie has been stated that she is trying to	
	recruit ing a colleague	
	ii. Reach out to any individuals from	
	underrepresented parts of the campus	

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iii. Use welcome e-mail as recruitment tool 2. Bringing Administrators Together (BAT) Conference Feedback a. There was limited exposure for APAC. Many attendees were CS. It would be useful to see the distribution of CS vs. AP attendance at the BAT conference.	A.2.a. Jacqueline will get a list of CS vs. AP BAT attendance numbers if available	
 b. Tracy asked question at open session about the Job Analysis. Ginsburg said the Job Analysis would be finished by September at the latest. c. There has not been much charge in the last quarter in terms of AP to CS movement. i. The Office of Institutional Research posts 	A.2.c.i Michael offered to analyze the OIR college-level	
data on AP vs. CS per college d. At the BAT conference the Chancellor said he would have an appeals process i. This only related to people appealing from one CS position to another CS position ii. What is the process of appealing the conversion? Has this been successful? LAS, CUPPA and PHARM have all had successful appeals. It appears that Tthere are quotas being applied to the units	data	
B. UPPAC		
 Next meeting on June 27th. Outgoing and incoming UPPAC members will be invited to attend the meeting. There is no agenda yet, but Katie Ross sent a warning before the campus wide healthcare notification email was released. Update at UPPAC expected. 	B.1. Colleen will ask to formally invite the new UPPAC members to the meeting	
3. The legislature is trying to fund higher education at 60% of the normal budget. 2017 is supposed to be flat so if the school does get the budget cut in 2016, it will be the same in 2017. In the legislature they are estimating the cuts to be around 40% or 30%.		
 C. Representation Committee 1. APAC should invite both Poser and Barish to an APAC meeting as soon as possible. 	C.1. Colleen will invite Poser and	
D. Communications - APAC News1. Looking for story ideas. Send suggestions to Bill via email	Barish to attend one of the summer meetings	
E. Building Community/Education 1. Colleen was appointed to the Budget Advisory Committee that will make recommendations for FY17. The committee includes Rosalba Angulo, SAC rep; Kate Vincent, Secretary of Faculty Senate; Donald Wink and Mina Rao, Members of Senate Executive Comm., and student representatives. They will listen to budget presentations from the Vice Chancellors.	J	

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2	UIC has sufficient funds to operate until the end of	
d.	academic year 2016-2017	
h	All the units must report on their reserves and plans	
D.	for those reserves	
F. Professional De		F.1.a. Tracy will send the
	ional Development Policy and Program Update	finalized proposal to the APAC
	Feedback is needed_before the proposal is submitted	listserv
u.	to Michael Ginsburg	nseser v
	i. There will be various enclosures and	
	documents to accompany the proposal such	
	as a process flow chart and papplication	
b.	The subcommittee was told that they could would like	
	to petition for funding for a 25% RA to help	
	administer the program in addition to the direct costs	
	of the program.	
c.	Michael Ginsburg is not trying to commented that	
	eliminate LLEAP is not going to be eliminated but	F.1.d.i. Colleen will send the
	perhapsP, only to offer an alternative for APs	language from the APAC bylaws
d.	How do we decide who gets the awards? Is it full time	to Tracy
	permanent or permanent more than 50%?	
	i. It should probably match the criteria in the	
	APAC bylaws	
	ii. It should include visiting as many stay for up	
	to five years	
	iii. Postdocs are a separate classification and not	
	included	
e.	Matching funds from home units will not be required,	
	but language will be included to encourage	
_	departments to contribute.	
f.	redetermined The online survey will include	
	selections to Activity codes will be used tocapture	
	help capture who is applying, from which college,	
	what they are doing with the money, and which PD	
G. CAPE	activities bring the most interest.are being funded.	
	re six awardees this year.	
	ancellor's office was considering changes to the policy	
	C has not sent out a notification to the campus	
30 AFA	Now, the subcommittee is trying to send out a	
u.	notification via the Chancellor. They hope to have a	
	June 17 th application deadline for nominations.	
3. Chance	llor is just trying to increase the number of award of	
	ecipients to allow broaden the eligibility to additional	
units.	,	
H. Bylaws		
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Agend	la Item & Discuss	Action Items	
	1.	No news about the start of the smoking policy grievances	
٧.	Liaison & Partr	ership Updates:	
	A. SUAA L	iaison	
	1.	SUAA has offered to cohost and finance a brown bag event	A.1. Think of event ideas and
		with APAC. Next UIC SUAA board meeting will be in July, and	speakers for the SUAA and APAC
		Ben needs to present event ideas/speakers from APAC.	brown bag
		a. SURS used to regularly invite Lee Williams to talk	
		about retirement.	
VI.	Special Topics:		
		althcare Concerns	
	1.	The President held off on a meeting and has appointed a	
		taskforce to study the problem. Open enrollment ends at the	
		end of this month. The next benefit change period could be in	
		October so this task force needs to work quickly.	
	2.	The Platinum health plan is going to be the current HMO	
		plan, and it is going to be the new default plan.	
VII.	Budget Update		
		ed Budget: \$3,100	
	1.	No updates, Sarah Tapper is on leave.	
		a. Kathy experienced difficulty charging to the APAC c-	
		FOP and had to put it through on her own. b. Kathy to check on charges against c-FOP.	
	2	Banner balance is \$2,200. \$75 remains to be paid leaving a	
	۷.	projected balance of ~\$2,125	
	2	Kathy will order for a new banner and tablecloth	
	B. Balance		
VIII.		WEDNESDAY June 8 th , 12:30-2:00, UH 2750	
IX.	Adjourn		
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