



## Academic Professional Advisory Committee

Agenda, Monthly Business Meeting  
May 10<sup>th</sup>, 2016 from 12:30 PM to 2:00 PM  
Room 2750, UH  
Conference Number: 1-877-873-8017  
Access Code: 2881258#

Agenda Item & Discussion	Action Items
<p><b>I. Attending:</b></p> <p><b>A. Representatives:</b> <i>Colleen Piersen, Ahlam Al-Kodmany, John Brach, Jacqueline Berger, Julie Kong, Mary Berta, William Bike, Marelet Kirda, Kimberly Mayfield, Tracy Sikorski, <u>On the Phone:</u> Kathy Stauffer, Nester Komolafe, Jennifer Pietka</i></p>	
<p><b>II. Approval of April Minutes:</b></p> <p><b>A.</b> April minutes approved</p>	
<p><b>III. Campus Liaison Updates:</b></p> <p><b>A.</b> HR representative</p> <ol style="list-style-type: none"><li>1. IT Position Classification Advisory Committee<ol style="list-style-type: none"><li>a. Jacqueline accepted a position on the committee</li><li>b. The committee will serve as a model for other job families. Its purpose is to make sure individuals are in the correct Civil Service (CS) positions, not to repeal conversions.</li></ol></li><li>2. Job Analysis update<ol style="list-style-type: none"><li>a. Certain positions need to be preserved as AP:<ol style="list-style-type: none"><li>i. Managerial positions</li><li>ii. Responsible advancement/development positions that were converted because incumbents did not manage a portfolio of prospects and donors, e.g. communications specialists</li></ol></li></ol></li><li>3.</li></ol> <p><b>B.</b> Chancellors representative</p> <ol style="list-style-type: none"><li>1. No updates from the Chancellor</li></ol>	
<p><b>IV. Subcommittee Updates:</b></p> <p><b>A.</b> Executive Committee</p> <ol style="list-style-type: none"><li>1. Annual Election<ol style="list-style-type: none"><li>a. Colleen remains as Chair, Ahlam as Vice Chair, and Mary as Secretary. Kim elected as new Treasurer</li><li>b. There is an opening on the representation committee<ol style="list-style-type: none"><li>i. Kathy's available for any committee that may need extra members</li></ol></li><li>c. Four open APAC seats<ol style="list-style-type: none"><li>i. Julie <del>has been</del>stated that she is trying to recruiting a colleague</li><li>ii. Reach out to any individuals from underrepresented parts of the campus</li></ol></li></ol></li></ol>	

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<p>iii. Use welcome e-mail as recruitment tool</p> <p>2. Bringing Administrators Together (BAT) Conference Feedback</p> <ul style="list-style-type: none"> <li>a. There was limited exposure for APAC. Many attendees were CS. It would be useful to see the distribution of CS vs. AP attendance at the BAT conference.</li> <li>b. Tracy asked question at open session about the Job Analysis. Ginsburg said the Job Analysis would be finished by September at the latest.</li> <li>c. There has not been much change in the last quarter in terms of AP to CS movement. <ul style="list-style-type: none"> <li>i. The Office of Institutional Research posts data on AP vs. CS per college</li> </ul> </li> <li>d. At the BAT conference the Chancellor said he would have an appeals process <ul style="list-style-type: none"> <li>i. This only related to people appealing from one CS position to another CS position</li> <li>ii. What is the process of appealing the conversion? Has this been successful? LAS, CUPPA and PHARM have all had successful appeals. <u>It appears that there are quotas being applied to the units</u></li> </ul> </li> </ul> <p>B. UPPAC</p> <ul style="list-style-type: none"> <li>1. Next meeting on June 27<sup>th</sup>. Outgoing and incoming UPPAC members will be invited to attend the meeting.</li> <li>2. There is no agenda yet, but Katie Ross sent a warning before the campus wide healthcare notification email was released. Update at UPPAC expected.</li> <li>3. The legislature is trying to fund higher education at 60% of the normal budget. 2017 is supposed to be flat so if the school does get the budget cut in 2016, it will be the same in 2017. In the legislature they are estimating the cuts to be around 40% or 30%.</li> </ul> <p>C. Representation Committee</p> <ul style="list-style-type: none"> <li>1. APAC should invite both Poser and Barish to an APAC meeting as soon as possible.</li> </ul> <p>D. Communications - APAC News</p> <ul style="list-style-type: none"> <li>1. Looking for story ideas. Send suggestions to Bill via email</li> </ul> <p>E. Building Community/Education</p> <ul style="list-style-type: none"> <li>1. Colleen was appointed to the Budget Advisory Committee that will make recommendations for FY17. The committee includes Rosalba Angulo, SAC rep; Kate Vincent, Secretary of Faculty Senate; Donald Wink and Mina Rao, Members of Senate Executive Comm., and student representatives. They will listen to budget presentations from the Vice Chancellors.</li> </ul>	<p>A.2.a. Jacqueline will get a list of CS vs. AP BAT attendance numbers if available</p> <p>A.2.c.i Michael offered to analyze the OIR college-level data</p> <p>B.1. Colleen will ask to formally invite the new UPPAC members to the meeting</p> <p>C.1. Colleen will invite Poser and Barish to attend one of the summer meetings</p>



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1. No news about the start of the smoking policy grievances	
<b>V. Liaison &amp; Partnership Updates:</b> <b>A. SUAA Liaison</b> 1. SUAA has offered to cohost and finance a brown bag event with APAC. Next UIC SUAA board meeting will be in July, and Ben needs to present event ideas/speakers from APAC. <b>a.</b> SURS used to regularly invite Lee Williams to talk about retirement.	A.1. Think of event ideas and speakers for the SUAA and APAC brown bag
<b>VI. Special Topics:</b> <b>A. UIC Healthcare Concerns</b> 1. The President held off on a meeting and has appointed a taskforce to study the problem. Open enrollment ends at the end of this month. The next benefit change period could be in October so this task force needs to work quickly. 2. The Platinum health plan is going to be the current HMO plan, and it is going to be the new default plan.	
<b>VII. Budget Update</b> <b>A. Allocated Budget: \$3,100</b> 1. No updates, Sarah Tapper is on leave. <b>a.</b> Kathy experienced difficulty charging to the APAC c-FOP and had to put it through on her own. <b>b.</b> Kathy to check on charges against c-FOP. 2. Banner balance is \$2,200. \$75 remains to be paid leaving a projected balance of ~\$2,125 3. Kathy will order for a new banner and tablecloth <b>B. Balance: \$2,128</b>	
<b>VIII. Next Meeting WEDNESDAY June 8<sup>th</sup>, 12:30-2:00, UH 2750</b>	
<b>IX. Adjourn</b>	