



**Academic Professional
Advisory Committee**

Monthly Meeting Minutes
June 13, 2018 from 12:30PM to 2:00PM
202G/H AOB
WebEx conference

Agenda Item & Discussion	Action Items
<p>I. Attending:</p> <p>A. Members: <i>Colleen Piersen, Jacqueline Berger, Julie Kong, Mary Berta, Nester Komolafe, Maralet Kirda, Tracy Sikorski</i></p> <p>On the Phone: <i>Kathy Stauffer, Ahlam Al-Kodmany, Jennifer Pietka, Stacey Valuch</i></p> <p>Campus Liaisons: <i>Teresa Soto Plutz, Michael Ginsburg (phone)</i></p>	<p>Minutes approved on 8/8/18</p> <p>Stauffer: approved</p> <p>Biked: seconded</p>
<p>II. Approval of May Minutes:</p> <p>A. Minutes not approved</p>	
<p>III. Campus Liaison Updates:</p> <p>A. Michael Ginsburg (HR liaison)</p> <ol style="list-style-type: none"> 1. Senate executive committee seat for AP: thought that UIC Senate would be receptive to idea since Urbana campus follows this model 2. Grants and Contract Associate (GCA) title: SUCSS is reviewing list of titles for update and Michael recommended that the GCA be added to the list. Sikorski asked that research administrators be included in any discussions about this title 3. Professional Development Proposal for FY19: Ginsburg wants to set up a meeting with Sikorski to go over a few points before he presents the proposal to senior campus administration 4. HR is working on timelines for 2% salary program, Janet Parker is working with AFOs on guidelines <p>B. Teresa Soto Plutz (Chancellor’s liaison)</p> <ol style="list-style-type: none"> 1. Vice Chancellor for Research: Chancellor is finalizing negotiations and hopes to bring appointment to July 19 BOT meeting. Formal announcement will be made soon 2. BOT Meeting: will be seeking approval of Head Coach, Women’s Basketball, amending multi-year contract for Head Coach, Men’s Basketball, and possible discussion of John Marshall Law School merger 3. Academic Professional Leadership Program: committees are meeting on July 16 to review nominations and select 20 participants from all 3 campuses. Participants will be announced at the end of July. Sessions will begin in Urbana Fall 2018, Springfield Spring 2019, UIC Summer 2019 4. APAC is meeting with President Killeen 9/12/18 5. Upcoming Events: Obama Foundation hosting “Chicago Community Conversation” at Dorin Forum on June 19, UIC 	<p>III.3. Sikorski will contact Ginsburg with availability</p>

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<p>hosting Urban Serving Universities meeting on June 19, and DPI (Discovery Partners Institute) press conference scheduled for next week</p>	
<p>IV. Subcommittee Updates:</p> <ul style="list-style-type: none"> A. Executive Committee <ul style="list-style-type: none"> a. Membership: Lengthy discussion on how to recruit new members and how to fully engage current APAC members. Proposal to bring one AP colleague to the July or August meeting B. UPPAC <ul style="list-style-type: none"> 1. Meeting at President’s House: <ul style="list-style-type: none"> a. Urbana is going through audit and possible job analysis. Urbana will use working titles for recruiting CS employee and these titles will also be part of official employee title in Banner. PAC annual report has section about job analysis and expresses concerns about process b. SUCSS audit suspended for Urbana until SUCSS has time to review their audit policies and procedures c. B. Wilson proposed Friday afternoon professional development event(s) for AP staff to get people together in a non-work setting C. Representation Committee: no report D. Communications - APAC News: no report E. Building Community/Education <ul style="list-style-type: none"> 1. Employee Expo: 10/16/18 at SCE, “Know your Resources” employee event hosted by HR, SAC, and APAC. This event will provide employees with opportunity to learn more about employee benefits, discounts, campus organizations, wellness programs, and other resources available to all employees F. Professional Development <ul style="list-style-type: none"> 1. Professional Development Program: <ul style="list-style-type: none"> a. 37 applicants for FY18, 6 awards given for total cost of \$2,500 b. Awards given for memberships, training, and conference travel 2. Tai-Chi class: very popular class will be offered again Fall 2018 G. CAPE <ul style="list-style-type: none"> 1. CAPE announcement was made, the deadline for submitting nominations is June 22, 2018. One final reminder will be sent this week H. Bylaws: no report I. Grievance: no report 	<p>IV.A.1 will have follow up discussion and brainstorm ideas at July meeting. Everyone to bring suggestions</p> <p>IV.D: Sikorski will follow up with Bike to see when next issue of APAC News will be published</p> <p>IV.F.1: winners will be announced on APAC website, on PACADEMY, and APAC News</p>

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<p>V. Liaison & Partnership Updates:</p> <p>A. SUAA Liaison:</p> <ol style="list-style-type: none"> 1. SUAA Fall Forum scheduled for October 2018, will feature a panel discussion regarding pension reform 2. Kathy Irving is new membership chair 	
<p>VI. Special Topics:</p> <ol style="list-style-type: none"> A. FY19 Executive committee slate: tabled until July meeting. Still need to fill secretary and co-chair positions B. Committee Assignments: will discuss in July C. Plan for next meetings: Will hold July and August meetings: July meeting will focus on committee assignments and filling executive committee open positions. August meeting will be used to prepare for meeting with President Killeen 	
<p>VII. Budget Update</p> <ol style="list-style-type: none"> A. Allocated Budget: \$3,100 B. Projected unused funds: \$215 	Berta will provide budget recap at end of FY18
<p>VIII. Next Meeting Wednesday, July 11, 2018, 12:30-2:00, 2650 UH</p>	
<p>IX. Adjourn</p>	