



**Academic Professional
Advisory Committee**

**Agenda, Monthly Business Meeting
October 12th, 2017 from 12:30PM to 2:00PM
MBRB, Room 1152**

Agenda Item & Discussion	Action Items
<p>I. Attending:</p> <p>A. <u>Representatives:</u> Bill Bike, Marelet Kirda, Colleen Piersen, Jacquie Berger, Julie Kong, Kimberly McGee, Mary Berta, Nester Komolafe, Jennifer Pietka, Tracy Sikorski, Tammy Todor (GA)</p> <p>B. <u>Guests:</u> Onesima Martinez</p>	
<p>II. Approval of September Minutes:</p> <p>A. September minutes not yet approved</p>	<p>II.A. Tracy to review September minutes and bring it to next meeting.</p>
<p>III. Campus Liaison Updates:</p> <p>A. Vice Chancellor for Human Resources, Michael Ginsburg</p> <ol style="list-style-type: none">1. Not present at meeting2. Conversation regarding Michael Ginsburg 's September meeting presentation<ol style="list-style-type: none">a. One-off job analysis: Michael Ginsburg sent spreadsheet (excluding the academic advisor and research specialist family):<ol style="list-style-type: none">i. 72% APii. 28% Civil Serviceb. Verification of JD audit request<ol style="list-style-type: none">i. this is something that happens periodically, so that they may review job descriptions randomlyc. Merit Board:<ol style="list-style-type: none">i. There was a complaint about the conversion process to the Office of Inspector General (OIG)ii. Merit Board and OIG is now examining the process, and urging everyone to decide on a definition for Academic Professional vs Civil Service.iii. HR's goal is to convince them that our analysis process is the better than a clear-cut definition.d. Research positions:<ol style="list-style-type: none">i. Concern about how to distinguish between different levels of BAA, HRA and other types of associate.	

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<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> ii. We cannot move forward with this conversation until the OIG and Merit Board make a decision about AP definitions e. General HR issues: <ul style="list-style-type: none"> i. Setting up an APAC subcommittee on special HR issues so we can hold meetings with HR, together with representatives of other groups f. UIC Senate: <ul style="list-style-type: none"> i. Is APAC interested in being represented in support services meeting? g. OIG's latest letter and report for UIUC: <ul style="list-style-type: none"> i. Are we able to see this letter? ii. Why do certain schools have numerous findings and others constantly have none? iii. Highlight of UPPAC will be this discussion and audit report. B. Officer of the Chancellor Representative, Teresa Soto-Plutz <ul style="list-style-type: none"> 1. Not present at meeting (updates shared below from email sent to executive committee prior to meeting) 2. Senior Level Searches <ul style="list-style-type: none"> a. Vice Chancellor for Administrative Services <ul style="list-style-type: none"> i. Jacquie Berger is the APAC representative ii. The search is expected to conclude at the end of January with campus interviews. APAC and SAC will be asked to participate in the campus interviews. iii. HR has been reassigned to report to Janet Parker, effective November 1 b. Vice Chancellor for Research <ul style="list-style-type: none"> i. Julie Kong is the APAC representative ii. The search committee will be notified this week with the first meeting taking place this month. iii. The search is expected to conclude at the end of March with campus interviews. APAC and SAC will again be asked to participate. 3. Events: <ul style="list-style-type: none"> a. Holiday Gathering with the Chancellor to be held the week of December 4th b. Meeting with the Chancellor scheduled for April APAC meeting c. Groundbreaking ceremonies late Fall for new College of Engineering Building (corner of Morgan and Taylor) and Living Learning Facility (corner of Morgan and Harrison). Plans still underway. 	

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<p>4. Board of Trustees Meeting, November 16th, Chicago</p> <p>a. Significant Items:</p> <p>i. Honorary Degree Items – 3 degrees to be conferred in May 2018</p> <p>ii. Naming of Dean of Pharmacy – pending conclusion of campus interviews and second visit</p> <p>5. One vacancy on the board remains (Democrat seat)</p>	
<p>IV. Subcommittee Updates:</p> <p>A. Executive Committee</p> <p>1. No updates</p> <p>B. UPPAC</p> <p>1. UPPAC meeting November 6, 2017</p> <p>2. Tracy is chairing the meeting</p> <p>a. Cathy Johnson has been very helpful and staying in touch and providing feedback on what worked in the past and what hasn't</p> <p>3. What would the APAC like to see on the agenda?</p> <p>a. Job Analysis and Conversion</p> <p>b. Commonalities across the three campuses</p> <p>i. The UIUC APAC sits on the senate executive committee</p> <p>ii. Merit Board investigation impacts their campuses</p> <p>c. Discussion around what makes an Academic Professional an Academic Professional. Who are the decision makers?</p> <ul style="list-style-type: none"> • Definition for AP may be good to be generated by UPPAC across campuses. • However, 3 different campuses may have 3 different definitions. • This impacts all state schools, not only our campuses. • We should research APACs in other state schools • Margaret Moser pulled together this information a few years ago • Bring this up at UPPAC – gauge interest in reaching out to them, see if all campuses are on board • Concern raised that the University of Illinois may have a reputation issue among other state schools due to the 	<p>B.3. APAC members to email Tracy suggestions post meeting</p> <p>B.b. Bill and Jacquie to see if they can get an APAC member on Senate committee</p>

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<ul style="list-style-type: none"> <ul style="list-style-type: none"> a. Some attendees didn't show up b. Next session is on Friday and it's already full 2. For March <ul style="list-style-type: none"> a. Presentation on integrating office productivity and health 3. Bringing in a paid presenter on a topic people are interested in G. CAPE <ul style="list-style-type: none"> 1. No updates H. Bylaws <ul style="list-style-type: none"> 1. No updates I. Grievance <ul style="list-style-type: none"> 1. Used to be John's responsibility: <ul style="list-style-type: none"> a. Smoking ban on campus b. Nothing ever materialized 	
<p>V. Liaison & Partnership Updates:</p> <ul style="list-style-type: none"> A. SUAA Liaison <ul style="list-style-type: none"> 1. Kathy is on Board position 2. The annual fall forum will be held on Oct. 20, 2017 on the UIC east campus. 3. The program is titled "Our Pensions and the Budget: The Fight is Not Over." 4. Speakers: UIUC Prof. J. Fred Giertz, UIC Prof. David Merriman and UIC Prof. Rachel Weber 	
<p>VI. Special Topics:</p> <ul style="list-style-type: none"> A. Requested two names for the VCR search committee and APAC put those names forward. B. OIG/ Merit Board review of Exemption process for AP currently under way C. New Civil Service audit D. New Members <ul style="list-style-type: none"> 1. Onesima Martinez – present at meeting E. Ignite event <ul style="list-style-type: none"> 1. Saturday, October 28, 2017, starting at UIC Pavilion 2. New fundraising for UIC alumni association 3. Caryn Schultz Korman Named Executive Director of UIC Alumni Association 	
<p>VII. Budget Update</p> <ul style="list-style-type: none"> A. \$3,100 – <ul style="list-style-type: none"> 1. Suggestions to spending this budget: <ul style="list-style-type: none"> a. In the past: speakers, freelance writers, banner, table cloths, ice scream socials, professional development 2. How did we do it in the past? <ul style="list-style-type: none"> a. By bringing proposals to meetings and decision made at meeting by voting. 	
<p>VIII. Next Meeting WEDNESDAY November 8, 12:30 – 2:00, UH 2650</p>	

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IX. Adjourn	