



The Academic Professional Advisory Committee

Agenda, Monthly Business Meeting

March 12, 2014 from 12:30 PM to 2:00 PM

Room 2650, UH

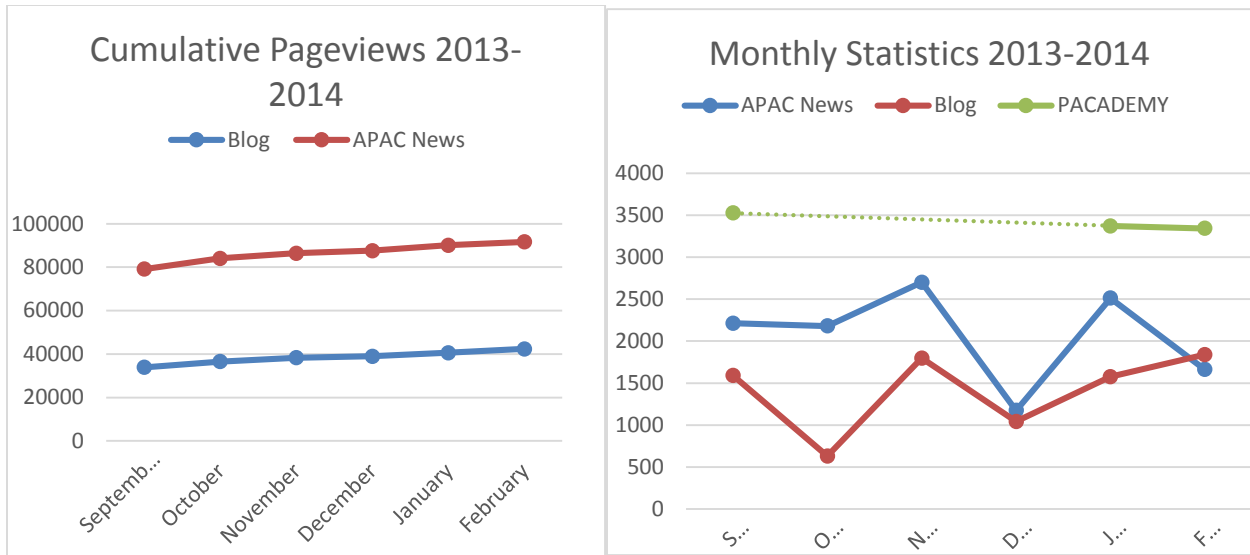
Conference Number: 1-877-336-1831 Access Code: 2881258#

- I. **Introductions** *In attendance: Ahlam Al-Kodmany Colleen Piersen, Deidre Rush, Marelet Kirda, Margaret Moser, Mary Berta, Michael Moss, Uma Sriram. By phone: Agnes Kowalec, Ben Ramirez, Don Kamm, Jacqueline Berger, Jennifer Rowan, Julie Kong, Nester Komolafe, and Virginia Buglio. Guest: Stephanie Whitaker, AP rep for the chancellor search committee.*
- II. **Approval of February Minutes**
 - a. Motion made by Marelet, seconded by Uma, approved.
 - b. Don Kamm to send some grammar edits.
- III. **Subcommittee Updates**
 - a. By-laws – review bylaw proposed changes
 - i. Basic changes before to reinstate grievance committee, add professional development, representation combining with grievance committee. Formalize alternation of east west campus and representation by chancellor and hr.
 - ii. Decide to define good standing as attendance-related.
 - iii. Include language about annual report to share stats on programs, professional development, and search committees. Revive the creation of such a report likely falling under responsibility of Graduate Assistant.
 - iv. Define the annual APAC year as July 1 to June 30.
 - v. Include language about chair serving and acting as formal liaison to specific committees.
 - vi. Additional changes to can be seen on standing rules document.
 - b. Exec Committee
 - i. Update on chancellor search
 1. Stephanie Whitaker was selected by committee, but has not been formally ratified. APAC will be notified when it can officially announce that she will be the AP representative on the search committee. Stephanie plans to focus on the following in interviewing candidates:
 - a. Job analysis and faculty union
 - b. Pension and retirement issues?
 - c. Qualities looking for in a chancellor? Proven history – did they manage the budget? Did they support diversity? Stephanie asked for a list of questions or matters important to the committee.
 - ii. APAC Elections
 1. A total of 4 seats are up this year: Agnes, Marelet, Jen, and Deidre, plus one Senate seat. (By next meeting, should have all 4 APAC seats filled.)
 2. Have APAC election and then immediately follow with naming of an election for the Senate. (Aim is to figure out senate and subcommittees before May meeting.)
 - iii. Need to nominate one AP to the search committee for UI President (March 31 deadline), follow the same model as the Chancellor’s search, Mary to spearhead

announcement for nominations, Michael and other UPPAC chairs will pick 2 names to go forward to BOT for review.

- iv. Review and update subcommittee membership
 - 1. Send out what is on the website to the group and ask people to respond with any changes. (Mary and Marisa to spearhead.)
- c. Building Community/Education – No updates. Agnes will be on leave so no upcoming events for a few months.
- d. Professional Development – There is an event “Managers as Coaches” scheduled for March 27. Demand was high and the event is capped at 50. May want to offer speed networking event again. CCSW – Can we partner with them? Could we collaborate in May/June?
- e. CAPE – Ahlam working with Chancellor’s Office. One of the proposed rule changes is to allow a person to only win one merit award per year. HR to collaborate on this so that if there is someone on both CAPE and merit award, the committee can decide who moves forward.
- f. UPPAC – forming search committee for UI President. Process is as follows: each campus chooses one nominee, UPPAC submits two nominees to BOT for review and approval. One AP, representing all 3 campuses, will be chosen for search committee
- g. Employment Issues
 - i. Chancellor’s response to letter
 - 1. Margaret created a list of proposed questions and would like to follow up with another letter. Continue to make it a campus issue rather than an HR issue. Margaret is composing a response
 - a. Unfair and administrative burden relates to the suggested solution, need to ask how they plan to solve it. Need personal stories to illustrate.
 - b. HR is not here because the logistics are not worked out...
 - c. Do a mini-survey to campus AP’s to get data to support what we are saying is the campus concern. This will provide information to support the problems APAC addressed in the original letter to the Chancellor.
 - 2. Mini survey – separate from the letter (could we get a personal story to include with the letter?)

IV. Website and Listserv Statistics



V. Budget Update (See attached spreadsheet for detail)

- a. \$3100 allotted for FY2014 (7/1/13-6/30/14)
- b. Available Balance: \$1,221.51

**VI. Next Meeting April 9, 12:00-1:30pm, 2750 UH
Meeting with Chancellor: 12-1pm, APAC meeting 1-1:30pm**

VII. Adjourn